**PM2AM TRAVEL COORDINATOR AND SOCIAL MEDIA MARKETING INTERN**

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| **Employer:**  Pm2am GmbH & co. KG  **Position Title:**  Travel Coordinator and Social Media Marketing Intern  **Website:**  <https://pm2amtrips.com>  **Location:**  Wuppertal, Germany | **Commences:**  Feb/March 2018 or Summer 2018  **Contract Type:**  Temporary  **Contract Hours:**  Full-time  **Remuneration:**  500€ /month  **Duration:**  min. 3-12 months (negotiable) |

**WHO WE ARE:**

We are pm2am - Student Trips, a young but well established tour operator, specialised in organising trips to various beautiful European destinations for international students and young professionals. Currently with 78K+ like on Facebook, we are an ever-expanding team, looking for a new and exciting team member who can contribute a crucial role to our company.

**JOB DESCRIPTION:**

Are you a travel enthusiast and want to gain invaluable experience in the tourism industry? Or do you want to learn more about every stage of business management? And would you like to improve your language skills through daily use of German and English (and other languages), as well as have the chance to travel round Europe? Pm2am is offering a paid internship position in our team. We are a small and friendly team, and you would have the chance to gain experience in all stages of our business process, from the development of new trips, to the logistical organisation of trips; from customer relations to social media marketing of trips.

**MAIN RESPONSIBILITIES:**

* Be a **teamer** and lead our trips around Europe
* **Use social media marketing** to drive traffic to our website and boost sales
* Create, edit and post **creative content and images** to our social media accounts to help drive user interaction and engagement
* **Work closely with customers** to assist them with bookings, and in the post-booking stage
* **Assist with the designing of new trips** to new destinations
* Assist with **trip management** of bookings, vouchers and customer details
* Develop and perform **new marketing strategies** to help drive user interaction and engagement

**IDEAL CANDIDATE:**

* University student studying a BA/Masters degree in languages, international business, tourism or a related subject (**required**)
* English language ability C1 or higher (**required**)
* Enrolled as a student for the entire duration of the internship (**required**)
* French and Italian language ability
* Good/Excellent communication skills
* Ability to handle stressful situations
* Good inter-personal skills and/or customers relations experience
* Leadership abilities
* Flexible and willing to adapt to different contexts and to take on a variety of tasks
* Proactive, enthusiastic, open-minded and outgoing
* Interested in working in the travel and tourism field, and in a forward-thinking environment
* Basic knowledge of social media channels, Microsoft Office/Google and e-mail marketing platforms.

Send us your application, including a CV, cover letter and a picture **only** by e-mail to: [andreas.klein@pm2am.de](mailto:andreas.klein@pm2am.de) (Andreas Klein).

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