

SIGMA Information Sheet

Name of University	“St Kliment Ohridski” University - Bitola
SIGMA Contact Person(s)	Kaliopa Krivashija Stilinic
e-mail address	kaliopa.stilinic@uklo.edu.mk
Websites	www.uklo.edu.mk

Academic calendar

Start and end dates of the 1 st semester	September 16, 2013 – January 31, 2014
Start and end dates of the 2 nd semester	February 1, 2014 – June 15, 2014
Examination session(s)	January 20 – 31, 2014 June 2 – 14, 2014
Link to the academic calendar	http://uklo.edu.mk/academic_calendar
Registration session(s)	

Admission and registration for exchange students

Admission and registration deadline	Registration one week prior to the beginning of the corresponding semester
Admission and registration contact information/ website	UKLO IRO

Admission and registration for degree students

Admission and registration deadline	According to the registration deadlines foreseen with regular calls for enrolment (BA, MA, PhD)
Admission and registration contact information/ website	www.uklo.edu.mk (Calls for enrolment)

List of faculty contacts (if relevant)

Faculty	Name	Email	Position

Course catalogues/ information on courses

Website for undergraduate studies	www.uklo.edu.mk
Website for master studies	www.uklo.edu.mk
Website for PhD studies	www.uklo.edu.mk
Website for post-doc studies	n/a
Website with information for staff	www.uklo.edu.mk

Academic requirements for SIGMA Scholarship Holders

Number of ECTS per semester/ year	no less than 20 ECTS/semester
Other requirements	/

Language of instruction and language requirements

Language(s) of instruction	Predominantly Macedonian and English (for exchange students there is a possibility for mentorship system of study in English upon direct contact with the selected department)
Language requirements (documents/certificates required, level)	No specific language certificate, at least B1 to B2 level, according to the Common European Language Framework

Housing and living expenses

Type of housing (dorms, on-campus, off-campus, apartments, etc.)	Student Dorm and private accommodation
Link to housing information/application	Student Dorm: www.sdkocoracinbitola.org.mk Housing service: Information to be obtained at UKLO IRO
Housing application deadlines	Contact the IRO
Approximate rental costs per month	100 – 150 Euro
Approximate living expenses per month (rent, food, books, transportation, etc.)	Living in Macedonia (including rent, food and transportation) is not expensive at all, particularly having in mind the generous subsistence allowance provided in the frames of the EM programmes
Facilities for students with special needs	Available

Welcome Services

Mentor system	Yes
Welcome events/ orientation	Yes (information at UKLO IRO)
Language courses (survival, regular, free of charge or not, etc.)	Free-of-charge courses of Macedonian at the Faculty of Education (www.pfbt.uklo.edu.mk) Regular courses at language schools (information upon request)
Student organizations	Yes, contact on faculty level and the Student Parliament (mail at: petrovska.kristina@gmail.com)
Other	http://uklo.edu.mk/files/attachments/INTERNATIONAL_STUDENTS_GUIDE.pdf

International Office

Name and address	International Relations Office
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	<p>“St Kliment Ohridski” University – Bitola Bulevar 1 maj bb, 7000 Bitola Republic of Macedonia</p>
Contact person for incoming students (Name, email address, phone number)	<p>Ms Kaliopa Stilinovic, Head of IRO kaliopa.stilinovic@uklo.edu.mk +389 71 360 610 Ms Nurten Sulejmani, IR Officer nurten.sulejmani@uklo.edu.mk +389 71 217 422</p>
Contact person for outgoing students (Name, email address, phone number)	<p>Ms Kaliopa Stilinovic, Head of IRO kaliopa.stilinovic@uklo.edu.mk +389 71 360 610 Ms Nurten Sulejmani, IR Officer nurten.sulejmani@uklo.edu.mk +389 71 217 422</p>

Other useful information

http://uklo.edu.mk/files/attachments/INTERNATIONAL_STUDENTS_GUIDE.pdf